

The Handicraft Club Board Meeting

February 18, 2020

Members Present: Amabel Allen, Bobbie Binder, Sara Carcieri, Lisa Churchville, Deb Drinker, Kate Farrington, Fran Gammell-Roach, Janet Jagger, Margaret Lederer, Liza McCahan, Trish Poirrier, Heather Roberts, Marilyn Shealey

Members Absent: Kit Barnum, Jay Connelly, Mary Reineman, Helene Shapiro

Guest Attending: Janice Panoff

The meeting was called to order at 11:00 am by President Fran Gammell-Roach.

Condolences will be sent to Mitzi Berkelhammer on the loss of her husband.

Secretary's Report: The November board meeting minutes were corrected to remove Lisa Churchville from the list of members absent. They were then unanimously approved as amended.

The Consent Agenda was approved as submitted. It was noted that new member Judith Brito was approved by an email vote on December 16, with fourteen of seventeen board members responding affirmatively. The Communications report was distributed.

Sara Carcieri volunteered to serve as board observer for this meeting.

Treasurer's Report: Sara reported that the following motion was approved with an email vote with 14 members responding affirmatively:

That \$15,400 be withdrawn from the Investment Fund with \$5,100 to clean the mold in the library, anteroom, and its contents and \$10,300 for new gas fired water heater with circulator and pipe insulation.

An explanation of the commitments to come from this year's draw was included. She reviewed the Treasurer's report, noting that the 42 members using Truman's Trolley met the budget. Expenses were reviewed; money expended for repairs is higher than budget due to mold abatement. We will not meet our dues goal by a shortfall of \$10,000. Committee chairs should send her numbers to be used planning for the 2020-21 budget.

President's Report: Fran reported that the club will be surveying recently resigned members and teachers about the experience with the club. She also noted that long serving basket teacher Donele Monte has retired. Donele, along with other long serving teachers, will be honored at the annual meeting. Dates for the meeting as well as the location are in the planning stages. The following motion was made and passed unanimously:

To deaccession the book press and Alcott woodburning stove for donation or sale.

Verizon FIOS is still not available at club and Verizon is working with the University Club to access files FIOS there. A computer **owned donated** by Fran will be available for members' use in the office this week.

Communications Report: Liza reported that they are working on the logistics of providing name tags in the classrooms. Two new bulletin boards have been placed in the club. Options around displaying the flag and using the library window for displays are being considered, including the effect of sunlight and condensation in the window. Liza continues to encourage members to send photos of their work to display on the club's Instagram page.

Membership: Kate proposed the following motion which passed unanimously:

To accept Holly Gray, Sara Low, and Karen Kaplan as new members.

She also proposed the following motion, which passed unanimously:

To extend the application deadline from May 31 to June 5 for potential new members.

Task Force Updates:

Food: Margaret reported that the committee is working on its final report which will include recommendations for personnel and lunch options. Personnel needed for serving coffee and contracting a provider for lunches are among the topics. Also, they are looking at ways to allow members to pay for lunch such as using internet companies like Square for credit and debit purchases.

Personnel: Bobbie reported that the committee is being formed. Rebecca has made a flow chart of her duties. Questions being considered are whether the club needs a full-time administrative assistant and whether there are duties handled by committees which should be handled by an employee.

Transportation: Marilyn reported that the committee is being formed.

Space Utilization: Alice Beckwith is forming the committee. The committee will consider how best to use the space at 42 College St for future uses.

Rules and Regulations: Bobbie and the committee will be reviewing these.

Rhode Island Foundation workshops: Margaret reported that she had attended two workshops offered by the RI Foundation and found them to be very helpful. There are several upcoming offerings that might be interesting and are available to board members. They classes are listed on the RI Foundation website.

The board entered an executive session at 12:04 pm.

After the session, it was reported that the Needle Arts sessions were attended and very appreciated by members. Truman's Trolley will be free for the first week of classes in the spring session. It is possible we will be able to offer it on Fridays for workshops.

Sara reported that the board self-assessment found us to be functioning well.

The meeting was adjourned at 12:14 pm.

Respectfully submitted,

Marilyn Shealey, Recording Secretary