

The Handicraft Club Board Meeting

February 19, 2019

Members Present: Kit Barnum, Bobbie Binder, Sara Carcieri, Jay Connelly, Deb Drinker, Margie Edwards, Kate Farrington, Fran Gammell-Roach, Pamela Gardner, Janet Jagger, Margaret Lederer, Sharon Linder, Trish Poirrier, Mary Reinenman, Marilyn Shealey, Sally Whitin

Members Absent: Sharleen Bowen, Jozy Mainelli, Sandy Richter, Judy Wilson

Guests Present: Alice Beckwith, Janice Panoff

President Fran Gammell-Roach called the meeting to order at 11:10 am.

Secretary's Report: The minutes of the January board meeting were unanimously approved as submitted. The motion was by Bobbie Binder and seconded by Kate Farrington.

Special Membership Meeting: A motion to accept the results of the special membership meeting held in January was moved by Margie Edwards and seconded by Pam Gardner. This motion was unanimously approved.

Treasurer's Report: Sara Carcieri reviewed the Treasurer's Report submitted electronically. She noted that some of the shortfall in income for the fall semester was due to it being an eight week session, rather than a ten week. The report was accepted as submitted, with Jay Connelly moving the motion and Trish Poirrier seconding.

Sara discussed factors the Finance Committee considered that led them to suggest a dues increase. The board discussed the need to be proactive in setting dues, preparing a three year plan. The Committee proposed the following motion, which was approved unanimously:

That the Handicraft Club's annual dues structure for 2019-2020 be as follows:

Active members	\$300.00
Senior members	\$200.00
Out of town members	\$125.00

Sara also explained the Finance Committee's rationale for funding the Special Trust. The Finance Committee proposed the following motion, which was approved unanimously:

**That the \$50,000 Special Trust be funded as follows:
\$25,000 from the General Fund in April, 2019**

\$25,000 from the Endowment Fund in July, 2019

Board Observer: Bobbie Binder will serve as observer for the remainder of the board meeting,

Consent Agenda: The reports from the Investment, House, Program and Class Committees were accepted with no additions.

Draft of the Vision Statement: Fran led the board in a discussion of the draft of the vision statement prepared by the Long Range Planning Committee. This draft had been edited by Carla Cook and contained her suggestions. As the document was read aloud, members discussed suggested changes to better reflect the boards ideas for the future.

Board Restructuring: The Long Range Planning Committee presented two motions which they felt would enable the board to function more strategically, making decisions with greater effectiveness and efficiency.

1. The Long Range Planning Committee proposed the following motion which addressed the restructuring of the board by forming an Executive Committee:

That an Executive Committee be formed, consisting of the elected officers of the board: President, two Vice-Presidents, Recording Secretary, Treasurer, Assistant Treasurer and Immediate Past President. The motion passed unanimously.

2. The Long Range Planning Committee proposed the following motion which addressed the formation of The Board:

That the Executive Committee together with the chairs of the Standing Committees shall constitute “The Board” of the Club. The Standing Committees of the board shall be: Class, Communication, Events, Facilities/Building and Grounds, Finance, Giving Societies, Investments, Membership, Nominating and Personnel. The motion passed unanimously.

3. The third point of discussion was the frequency of board meetings. It was proposed that the board meet six times a year (June, September, October, December, February, and April. The Investment Committee will report quarterly. The Nominating Committee with the elected officers will appoint the chairs of the Standing Committees.

President’s Report: We have reciprocity with two local clubs: The Hope Club and the University Club. Fran will explore the details of reciprocity with The Hope Club, while Trish will speak with the University Club.

President Fran Gammell-Roach requested that the board enter an executive session and requested that all guests be excused. The topics to be discussed

included a recap of the Special Meeting held in January to decide whether to move to Hoppin House. Also held was a discussion of what this vote meant for The Club going forward.

Other Business:

The March board meeting will be cancelled. The April board meeting, to be held on April 16 from 10:am until noon, will be at least two hours long. Discussion will include continued review of the Club's value statement and mission, as well as a meeting schedule for the coming fiscal year.

Treasurer Sara Carcieri said that the Club's 990 form has been completed and is available for review.

Fran said she hoped to develop a vehicle for soliciting and receiving member comments.

Board Self-Awareness: Bobbie Binder reported that she observed much enthusiasm and participation from board members. However, continually ringing cell phones were distracting.

The meeting was adjourned at 1:27 pm.