

**The Handicraft Club Board Meeting  
May 19, 2020  
Held Electronically by Zoom**

**Members Present:** Amabel Allen, Kit Barnum, Bobbie Binder, Sara Carcieri, Lisa Churchville, Deb Drinker, Fran Gammell-Roach, Janet Jagger, Margaret Lederer, Liza McCahan, Trish Poirrier, Mary Reineman, Heather Rae Roberts, Helene Shapiro, Marilyn Shealey

**Members Absent:** Jay Connelly, Kate Farrington

**President Fran Gammell-Roach called the meeting to order at 10:10 am.**

**Secretary's Report:** The minutes of the board meetings of April 13, 2020 and April 20, 2020 were unanimously approved as submitted.

**Treasurer's Report:** Sara reviewed the Treasurer's report as submitted. April 2020 ended with a net income of - \$20,524. The club did receive a loan of \$12,438 from the government for a narrow range of expenses. In June the board should authorize the President and Treasurer to pay back any remaining balance of this loan.

**Annual Meeting:** Bobbie reported that attorney Carl Freedman had submitted appropriate language we must pass to legally operate our annual meeting electronically. Bobbie proposed and Helene seconded the following motion, which passed unanimously:

**That the Handicraft Club conduct the 2020 annual of the members by video conference by which all members participating in the meeting have the opportunity to hear and see each other at the same time; and**

**That the "Participant" feature of Zoom and the "raise hand" feature of Zoom shall be used for voting, and/or a member may physically raise a hand; and**

**That the Chat feature of Zoom be used for members to ask questions; and**

**That all votes at the 2020 annual meeting shall be cast during the video conference by members entitled to vote and the outcome of all votes shall be announced to all members participating in the conference before the video conference is adjourned; and**

**That, pursuant to the by-laws, the participation of 25 members eligible to vote in the video conference shall constitute a quorum and the affirmative vote of a simple majority of voting members participating in the video conference who voted shall be required for any Motion to be adopted.**

**Class Report:** Deb reported that teachers have been contacted about holding classes over the summer. Most expressed an interest in teaching. There was discussion about whether non-members could take classes and the appropriate costs for members and non-members. Teachers could schedule either a two or a three hour session and could limit the number of students in each class. Deb made the following motion and Amabel seconded, which then passed unanimously:

**That the costs of summer classes will be \$10 for a 2 hour class and \$15 for a three hour class, with guests (non-members) paying a \$5 surcharge.**

This would be advertised as a special summer discount. Other suggestions for events on Zoom included holding a cooking class, having a July book group and holding a cookbook discussion. Kit suggested snowbirds might be able to access classes by Zoom during regular sessions.

#### **Update on Task Forces:**

Staffing: Bobbie reported that two new positions have been created for the coming year: Club Manager and Education Manager. Job descriptions have been developed for both. The Club Manager will take over the Club Steward duties. The Education Manager will work closely with the class chairs. Current employee Rebecca Siemering will take over this position.

Covid-19 Reopening: Members of this committee include Sue Pakula, Karen Graves, Bobbie Binder and Margaret Lederer. Responsibilities include determining whether to open the club and when opened, how to do this safely.

Space Utilization: Kit reported that a lighting consultant will do an evaluation and report the findings. However, how the rooms will be used and the type of classes held in each must be finalized before exact lighting recommendation can be made. Where lunch will be served and whether the current lunchroom can become a classroom should be determined soon.

**President's Report:** Fran reported on plans to honor Jackie and Donele at the annual meeting. Donele is comfortable coming to the Club for the presentation of her gift. This is a painting of a Nantucket basket which the Club commissioned Margaret Owen to create. Jackie will also attend in person and will be acknowledged with the gift of a lifetime membership to the Club. The following motion was made by Helene and seconded by Trish, and passed unanimously:

**That Jackie Hicks receive a lifetime courtesy membership to the Handicraft Club In honor of her retirement.**

Fran reviewed the calendar of upcoming events. She also mentioned the need for weavers to be able to remove their projects from the looms.

A motion to adjourn was made by Lisa and seconded by Helene.

**The meeting was adjourned at 12:02 pm.**

Respectively submitted,  
Marilyn Shealey, Recording Secretary