

Handicraft Joint Board Meeting
June 24, 2022
The Hope Club

Present: Margaret Lederer, Stacy Emanuel, Liza McCahan, Sharleen Bowen, Mary Chace, Fran Gammell-Roach, Tammy Bolotow, Kathy Bourque, Sara Carcieri, Amabel Allen, Mary Reineman, Susanne Toothaker, Anne Jackson, Heather Roberts, Kerry Sweeney, Lisa Churchville

Absent: Sally Elliot, Sue Pakula, Kate Farrington, Anne Snyder, Paula Keavey

Staff: Helen Bingham

Margaret called the meeting to order at 10:35.

Approval of minutes – There were no additions or corrections. Tammy made a motion to approve the minutes which was seconded by Mary Chace and approved unanimously.

Recording votes for: Approved Marsha Prindiville and Kerry Sweeney as an active members.

Helen and Membership Chairs will send out categories and costs for different categories to board
The board reviewed members who haven't renewed and divided list into calling assignments.

Went around the table and all board members introduced themselves

Treasurer's Report: Amabel Allen presented the treasurer's report. Lisa Churchville made a motion to accept the report and Susanne Toothaker seconded the motion. The Board approved the motion.

Investment Committee Report:

Vote to move remaining funds from 21-22 Annual Draw from investment account to General Fund. Mary Chace made the motion which was seconded by Fran Gammell-Roach. Discussion ensued. The motion was passed unanimously.

Sharleen Bowen asked why we do this. Fran explained that if we don't move the remaining funds for the current year we can't take it out from investment fund so by moving it into General Fund we can use the money as we need to. It's still invested but just in a different account. The board doesn't need membership approval to remove it from GF.

The Investment Committee had a call with FL Putnam in the past month – feel like our investments are in good hands even if it's down in this current market.

Sara Carcieri made a motion that any excess funds in the operating budget at the end of this fiscal year be moved to the general fund. Sharleen Bowen seconded the motion. Discussion followed. The motion passed unanimously.

Sharleen Bowen made a motion that we make it a financial policy and that we vote on it every year. The formal motion is "the funds from the operating budget be moved into the General fund at the end of the year."

Fran seconded the motion and the board passed the motion unanimously.

The policy will be listed in the handbook.

Building and Grounds Committee:

Vote to approve spending money for summer projects:

The Exec Comm met and discussed 3 items that Sue suggested be done this year and approved 1 item of repointing the chimney. The estimated cost is \$1700. Asking the board to approve. Mary Chace moves to accept. Susanne seconded the motion. There was no discussion. The motion passed unanimously.

Heather Roberts asked if we have a document tallying all the money we spent on the house in the past year. We do in various places/forms.

Other committee comments:

Heather Roberts – Nominating committee – asking that the board chairs as to create committees to help move people into leadership position.

General Managers Report

Annual Meeting - 56 people signed up and 47 showed up. One person who was on the fence and when saw book mark signed up because there were 2 events she wanted to participate in.

Next year there are 3 things like to do at the Annual Meeting:

Have Iced tea and lemonade on the table

Servers know what they ordered for lunch

Send out a text reminder the week prior.

Club is open over the summer and staff is working hard on various projects to get ready for the upcoming year.

Margaret Lederer went over the Conflict of Interest Form:

Explanation of forms to be completed by board members serving on 22-23 board

Incoming President's Comments:

Liza thanked everyone for helping out - both new and old board members. We will put together list of future board meetings dates. Liza reminded the board that what happens in these meetings stays in the meetings and does not go out into the membership or the staff not in attendance. The Co-Presidents are looking forward to the upcoming year working together.

Minutes should be posted online – will be again.

Outgoing President's Report:

1 – Annual meeting a huge success. All positive feedback.

One person questioned whether it was a good idea to show chart of membership.

Margaret explained that it was a good idea because we are a visual group of people. Also not dire straits now and we want our entire membership to help out.

- Idea to send out letters to resigned members in the past few years
- Did last year
- Sharleen thinks chart was a good idea but also need to focus on the good things we are doing and using it as a draw to get people in. Focusing on solution. Look like an active club with events and activities.
- Feedback on TY postcards as very positive.

2 - All work together as a board – coordinating

3 – Helen – very valuable and a treasure to our organization.

Fran suggested a round of applause for Margaret for managing the club

Margaret adjourned the meeting at 11:55. Heather Roberts motioned to adjourn and Amabel Allen seconded the motion.