



Dear Handicraft Club Member:

9/4/19

I am very pleased to have been chosen as your consultant to assist with the Handicraft Club's explorations into moving forward. Your voice in the future direction of the Handicraft Club is essential.

To that end, I will be asking you to complete TWO surveys to gather constructive feedback; the FIRST is to get a sense of your appreciations (positive aspects, experiences, desires) and concerns (negative aspects, experiences and worries) in seven areas. This information will allow me to create a SECOND, more detailed survey that will have more targeted questions and rankings. You will receive the first survey by email/mail very soon; please watch for it.

I will then facilitate several topical problem-solving focus groups that will target specific themes and work towards identifying two or three options for each topic. An all member gathering will be held in December to report on focus group conclusions/priorities, consensus and trust building efforts, as well as potential next steps to successfully "Move Forward Together".

The expected outcomes of my work are:

- Increased Board and Membership *trust and cohesion*
- A set of *prioritized needs and possible options to address the main issues* that are impeding the Club's Vision
- Leadership & Membership consensus on a *process for making decisions*
- Leadership & Membership consensus on *concrete communication groundrules* that reinforce the Club's value of being a 'supportive and inclusive environment built on respect, friendship, encouragement and kindness'

Please let me, or anyone on the Exploration Task Force* know if you have any questions. All survey responses will go directly to me and individual names and/or attributions will not be shared with the Exploration Task Force (ETF), Board or the membership at large.

I look forward to your responses and to meeting you in person over the fall.

Best – Martha Torrance, *Martha Torrance Consulting*

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