

**Handicraft Club Membership  
Annual Meeting  
June 17, 2016**

**The Art Club Providence, Rhode Island  
Lunch 12 noon - Annual Meeting 1pm**

**Call to order:** Nancy Moger, President

**Recording Secretary's Minutes from the 2014-2015 Annual Meeting:** Judy Wilson

**Treasurer's Report:** Trish Sylvester and Shirley Hardison  
Annual Report 2015-16  
Budget for 2016-17

**President's Report:** Nancy Moger

**1st Vice President's Report:** Jozy Mainelli  
Personnel  
Strategic Planning

**2nd Vice President's Report:** Smudge McVickar  
Holiday Party  
Preview Party

**Corresponding Secretary's Report:** Raya Goff

**Nominating Report:** Marilyn Shealey  
Nominating Slate

**Executive Board Slate:** Nancy Moger

**Outreach Report:** Jen Auber

**Class Report:** Lisa Churchville and Helene Shapiro

**Membership Report:** Izzy Goff and Sallie Barker

**Investments:** Margie Edwards

**House:** Kit Barnum

**Garden:** Sally Whitin

**Societies:** Rhea Brooks and Fran Gammell-Roach

**Historian:** Alice Beckwith

**Program:** Trish Poirrier

**Tynietoy Heritage Committee:** Margaret Lederer

**Old Business:**            **Amendment to Bylaw**            Sharleen Bowen

**New Business:**

- 1)     Presentation of *Making Marks: a major national historic exhibit*  
by Betsy Zimmerman and Joan McConaghy, Board of Managers, Providence Art Club
- 2)     Recognition of Peggy Rodgers, Decorative Arts teacher
- 3)     Full Membership discussion.

**Adjournment**

## **Handicraft Club Membership Annual Meeting**

**May 15, 2015**

**The Hope Club, Providence, Rhode Island**

**Lunch Noon – Annual Meeting 1 pm**

**Members Present:** Po Adams, Jen Auber, Kit Barnum, Alice Beckwith, Pat Billings, Sharleen Bowen, Sara Carcieri, Mary Chace, Jean Cole, Pat D'Ambra, Sandy Earle, Caryl Freedman, Gail Ginnetty, Izzy Goff, Raya Goff, Amy Green, Shirley Hardison, Vivien Jones, Lois Lang, Margaret Lederer, Pat Ley, Janice Libby, Jozy Mainelli, Nancy Moger, Virginia Perry, Melissa Powers, Barbara Rosenbaum, Ann Schomer, Marilyn Shealey, Barbara Singh, Paula Spiridakis, Trish Sylvester, Susan Tash, Virginia Walsh, Sally Whitin, Judy Wilson

**Call to order and welcome: Margie Edwards, President, at 12:55 pm.**

- Three sets of all the annual committee reports received to date were placed on each table.

**Raya Goff, Recording Secretary's Minutes from the 2013-2014 Annual meeting (filed electronically) moved, seconded and approved.**

**Treasurer's Report: Trish Sylvester and Shirley Hardison**

- Copies of the Annual Report 2014-2015 and the Budget for 2015-2016 on the tables
  - Checking Acct. – 5/8/2015 - \$8,512.46 (\$75 transferred to Endowment)
  - Savings Acct. – 5/8/ 5/82015 - \$6874.86
  - Endowment Fund – 4/30/2015 – \$1,050,778.35
  - General Fund – 4/30/2015 - \$333,573.91
- In response to a question \$50,000 was transferred from the General Fund for House Repairs.

**1<sup>st</sup> Vice President's Report: Nancy Moger (filed electronically)**

Personnel reviews for Jackie, Henry, and Rebecca are complete.

- Strategic Plan
  - Established a new outreach position in place of a 3<sup>rd</sup> Vice President
  - During the coming year we hope to promote the use of the building for members' personal events. Jen Auber is in charge of this project.
  - Jesse Knight Fund to be re-established to encourage smaller contributions to support teachers' efforts and to underwrite new classes we hope to establish.
  - New rules for schedule of dues payments and membership votes were created.
  - It's been a busy year with much more to accomplish next year.

**2<sup>nd</sup> Vice President's Report:** Jen Auber (filed electronically)

- Holiday Party and the Preview Party less well attended than in the past. We're looking into alternative dates. Suggestions included on the questionnaires on the tables.
- Izzy bought the little dollhouse at the Holiday Auction and donated it back to the club. It is now on view in the library.

**Corresponding Secretary's Report:** Jean Cole (filed electronically)

- The Club received a total of \$10,000 in donations to date in this fiscal year. Thank you notes have been sent for all donations received. There will be an addendum to this report as donations often are received with the annual dues.

**Nominating Report:** Ginny Walsh

- **A single slate of officers for 2015-2016 was presented at the May board meeting.**

**Officers 2015-2016**

President	Nancy Moger
1 <sup>st</sup> Vice President	Jozy Mainelli
2 <sup>nd</sup> Vice President	Smudge (Juliet) McVickar
Corresponding Secretary	Raya Goff
Recording Secretary	Judy Wilson
Treasurer	Patricia Sylvester
Assistant Treasurer	Shirley Hardison
Finance Committee	Member C. Melissa Powers
Investment Committee Member	Mary Small

- **The secretary was instructed to cast a single ballot for the slate.**

- **Margie introduced the new board chairs for 2015-2016.**

Class Chairmen: Lisa Churchville and Helene Shapiro

Ex officio: Margie Edwards

Finance: Trish Sylvester

Garden: Sally Whitin

Giving Societies: Rhea Brooks and Fran Gammell-Roach

House: Kit Barnum

Investment: Ann Schomer

Library/ Archives/ Fire Marshal :Alice Beckwith

Membership: Izzy Goff and Sallie Barker

Nominating: Marilyn Shealey

Outreach: Jen Auber

Parliamentarian: Sharleen Bowen

Personnel: Jozy Mainelli

Program: Trish Poirrier and Lois Lang

**Motion approved.**

**Class Report: Izzy Goff**

- During the year 2014-2015 there were 502 registrations for 789 classes.
- The new Nantucket basket teacher didn't work out. We lost 32 students in those two classes.
- We lost two teachers, Lizzie Shriner who is having a baby and Chris Pratt who is moving to Vermont.
- There are signs that we're getting older; the oriental rug class moved to the front living room. We need to keep this fact in mind moving forward.

**Membership Report: Jozy Mainelli (filed electronically)**

- We have 28 new members, 23 resignations with 2 re-instatements, for a total of 418.
- The new policies for the proposal of new members, the adjusted dues policies and the leave of absence policies were explained.
- The new member open house coming up on Wednesday, May20th was described. Sara Carcieri and Ann Constantino worked very hard to create this event.

**Investments: Ann Schomer (filed electronically)**

- The Handicraft Club has two funds invested with Newman, Dignan and Sheerer, Inc.
- On April 30, 2015 the General Fund had a balance of \$333,573.91 with a rate of return of 4.90%.

- On April 30, 2015 the Endowment Fund had a balance of \$1,050,778.09 with a rate of return of 5.24%

#### **House Report: Kit Barnum (filed electronically)**

- Kit described the extensive list of repairs finished during the year 2014-2015. She is continually grateful to Miss Burton and Miss Parsons, early members, who had the foresight and the wherewithal to establish the endowment fund.

#### **Garden Report: Sally Whitin (filed electronically)**

- Sally prefaced her report with a toast to the house. She read her report and emphasized that the plan is primarily devoted to safety issues such as re-designing the walkways, stairs, entries and exits and not plans for leaves and flowers, the frosting on the cake.
- The drawings, developed by the firm of Searle, Searle, and Haynes are on display on easels in the coat room where they have been for the last month. Members are invited to look at the plans and ask questions or make comments by posting the sticky notes to the drawings.
- Kit, Margie, and Alice are on the committee working with Sally.

#### **Societies Report: Rhea Brooks (filed electronically)**

- There are now 68 Society Members. The list of members has been revised and is now hanging at the club.
- The annual luncheon for members and prospective members will be held in October, probably off-campus.

#### **Historian's Report: Alice Beckwith (filed electronically)**

- The continuing work on the archives will begin again in September. Anyone interested is more than welcome to help.
- There have been three different exhibitions in the window overlooking College Street.
- As Fire Marshal Alice has inspected all classrooms and described the evacuation process to all the teachers and students in the classes. Next year she will hold a few fire drills.

#### **Program Report: Trish Poirrier and Lois Lang**

- The Tynietoy presentations in September were quite successful.
- Ideas for next year include Friday bag lunch get-togethers with friends, an Antiques Road show and possible tours open to members and friends alike.

#### **Tynietoy Report: Margaret Lederer**

- Margaret described the Tynietoy activities which have taken place during the past year. The major remaining project is the protective shield for the house and adjoining

gardens. The committee is getting designs and cost estimates and considering ways to raise the money to pay for it.

**Garden** - Pat d'Ambra asked several questions regarding the plan described by Sally Whitin. Further discussion was forwarded to the small group discussions at tables.

**Margie introduced Nancy Moger as the new club President for 2015-2016.**

**Margie was thanked for a job well done and presented with the traditional Presidential pin and a basket of herbs.**

**Small table discussions were held revolving around the four basic questions.**

1. As a Board we are constantly discussion how to attract new members of all ages. How do we do this?
2. We want your feedback on Class offerings. Is there something we might add? What do you prefer? What should we do in the winter if we continue to have lots of snowstorms?
3. We are interested in getting members involved in Board Committees. Which ones interest you? (Nominating, Class, House, Membership. Program, Historian/Archivist, Garden Personnel, Outreach, Investment, Finance, and Strategic Planning.)
4. The Board is exploring using the Club facility for more social activities. What might interest you? Rending the House? Attending a wine tasting? A lecture? etc.

**Board members at each table took notes and were asked to forward the answers to Margie and Nancy.**

**Meeting adjourned at 2:15 pm.**

**Respectfully submitted,**

**Raya Goff, Recording Secretary**

## 2015-16 Recording Secretary's Annual Report

### *Electronically-filed committee reports*

Committee chairs now generally circulate their reports via email, prior to each monthly meeting. Having committee activities thus recorded makes it easier for the secretary to comply with standard operating procedures, and simply note actions and important decisions and discussions in the meeting minutes.

An additional benefit of electronic filing of reports is that the Office Manager is able to store monthly Committee Reports along with the appropriate monthly meeting minutes, to facilitate future inquiries into past club activities.

### *Action Items*

Monthly meeting minutes now include a list of which committee is supposed to do what by when. Tasks that are not completed are brought forward to the succeeding monthly meeting minutes. This succinct listing helps committee chairs and club officers keep track of the completion of committee responsibilities – and to follow up on loose ends that have been neglected.

Respectfully submitted,

Judy Wilson

Recording Secretary

6/9/16

HANDICRAFT CLUB ANNUAL REPORT OF THE TREASURER

JUNE 15, 2016

Financial report for fiscal year July 1, 2015 to present:

The Club will be ending the fiscal year on June 30, as it began the year, in good financial shape. Dues and initiation fees received are \$111,423.81. Class tuition revenues of \$87,350.95 are similar to the prior year.

Members' donations, contributions to the Truman Beckwith Circle, and memorial contributions added \$8587 to the Endowment. As of May 31, the Endowment was \$1,016,382.85 and the General Fund was \$328,609.74. Our checking account as of June 14 was \$84,148.06 and the savings account \$6876.37.

The Board voted to transfer all of the members' donations to the Endowment, unless specified otherwise. The Board also decided that larger emergency repairs would be paid from the General Fund whereas capital projects would be paid from the Endowment., both in keeping with the guidelines stated in the handbook. Last June the Board allocated the allowable yearly draw of \$50,000 for capital projects and agreed at the June 2016 Board meeting to do the same for the coming year.

During this fiscal year, \$106.34 was added to the General Fund and \$1800 was transferred out of the General fund to cover repairs in the coat room ceiling and decoupage studio. Insurance proceeds paid \$17,146 to help offset the cost of those repairs.

The net amount of \$28,448.80 was transferred out of the Endowment into the checking account to pay for capital projects including the security system, basket studio improvements, second floor bathrooms, and Searle Design Group fees for the Property Stabilization and Restoration Project.

Capital improvement work planned for the summer includes the domestic water service replacement, the library restoration, Tynietoy house cabinet, and kitchen counters for an estimated total of \$63,000. Work on the Landscape Restoration will add to this estimate, but will be done in conjunction with the water service replacement, saving time and duplication of work. Hopefully, grants, donations, and insurance proceeds will help to offset these expenses.

Members voted to change the schedule for dues, with dues payable by May 31, then by June 30 if a penalty of \$100 is paid. Termination of membership will occur after July 1. The jury is out on whether this has been successful in encouraging members to pay their dues within a reasonable time.

A healthy net income is projected for the end of the fiscal year.

Respectfully submitted, Trish Sylvester and Shirley Hardison



Handicraft Club Budget  
2016-17

	Budget 2015-16	Actual 6/30/15	Budget 2016-17
<b>REVENUES</b>			
Dues	\$107,000.00	\$105,472	\$107,000
Initiation Fees	\$14,000.00	\$12,750	\$14,000
Class Tuition	\$100,000.00	\$86,886	\$100,000
Tynietoy	\$3,000.00	\$2,550	\$500
Donations-Operating		\$550	\$500
Holiday/Preview Party	\$15,000.00	\$13,819	15,000
Kitchen	\$8,500.00	\$6,938	\$8,500
Parking Income	\$9,000.00	\$5,875	\$8,000
Special Projects	\$570.00	\$255	\$510
<b>Total Revenues</b>	<b>\$257,070.00</b>	<b>\$235,096</b>	<b>\$254,010</b>
<b>EXPENSES</b>			
Class Expense	\$2,000.00	\$1,258	\$2,600
Garden Maintenance	\$5,000.00	\$5,048	\$2,500
Giving Society	\$1,000.00	\$385	\$1,000
TynnieToy	\$3,000.00	\$6,120	\$500
Health Insurance	\$8,400.00	\$8,244	\$4,000
Holiday/Preview Party	\$8,500.00	\$7,077	\$8,500
Ind Contractor Handy	\$11,500.00	\$9,473	\$11,500
Insurance	\$9,000.00	\$8,756	\$9,000
Kitchen	\$8,500.00	\$8,000	\$8,200
Legal/Accounting	\$3,500.00	\$3,250	\$5,000
Materials Fees	\$5,800.00	\$4,515	\$5,800
Office Expense	\$8,000.00	\$7,200	\$9,000
Parking Fees	\$9,000.00	\$5,812	\$8,000
Payroll Taxes/HandiCraf	\$8,000.00	\$9,098	\$9,500
Payroll Expense	\$1,500.00	\$1,274	\$2,000
Special Projects	\$0.00		
Program/Board	\$2,000.00	\$2,984	\$4,000
Repairs	\$7,000.00	\$4,993	\$5,000
House Maintenance	\$2,000.00	\$2,707	\$2,900
Salary/Admin	\$17,200.00	\$18,121	\$21,840
Salary/Steward	\$19,000.00	\$17,202	\$22,824
Teacher Salaries	\$100,000.00	\$85,906	\$95,000
Utilities	\$15,000.00	\$15,117	\$15,200
<b>Total Expenses</b>	<b>\$254,900.00</b>	<b>\$232,543</b>	<b>\$253,864</b>
<b>Net Income</b>	<b>\$ 2,170.00</b>	<b>\$2,554</b>	<b>\$146</b>

# **Annual Meeting**

**June 17, 2016**

## **President's Report**

### **I. PRESIDENT'S ROLE**

This year I presided at all Board meetings from June 2015 through June 2016, as well as the Strategic Planning Meeting held in September, a Special Membership Meeting held in February to 1) propose and vote on a bylaw amendment relating to dues payments and 2) to present an overview of the Property Stabilization And Restoration Project, an Executive Officers meeting in April, and lastly the Annual Membership Meeting on June 17.

I planned and hosted three events: the Old and New Board member luncheon in June 2015 in the Club gardens, the Past President's Brunch in October, and the festive holiday Tea and Trees in December.

I attended meetings of the these various committees: Finance, Investment, Personnel, and Garden, worked closely with the First Vice President on Strategic Planning, and produced a president's message, suggested articles for and helped with editing for each of the HandiNotes newsletters.

I was in attendance for the Holiday Party, Preview Party, two Gallery Nights, New Member luncheons, the Giving Societies' luncheon, a reception honoring the citizenship of Henry Leite, our maintenance supervisor, a luncheon honoring retiring teacher, Peggy Rodgers, the tour of the Truman Beckwith House by the Alliance of Artists' Communities and the Providence Preservation Society, the Fall Membership Program, and the offsite Spring Program to the Steel Yard.

The Office Manager, Rebecca Siemering, reports directly to the President and I provided financial reporting assistance, supervision and additional support to her throughout the year.

I began my tenure in June 2015 by setting out three goals for the year: to increase the utilization of club facilities and assets and to create a sense of "clubbiness"; to develop greater participation and involvement of members in club activities to promote leadership development, and to enhance communication with members through updating the website with committee descriptions, calendar, list of board members, contact information, minutes, reports, events, notices, etc. This is a work in progress.

In keeping with the style of my mentor and predecessor, Margie Edwards, I acted as a facilitator, providing support to Board chairs who worked to achieve their goals as set forth

in the Strategic Plan independently. Committee chairs were requested to have a minimum number of members with an eye toward leadership development.

## II. POLICY AND BOARD DECISIONS:

The Board acted on the following items during the year.

In JUNE 2015, the Board began looking at the need to be open to the public 12 days a year in order to qualify for certain grants, committee chairs began preparing descriptions of their committees' responsibilities to put on the website, a motion was approved to install a surveillance system, and a motion was unanimously approved to allocate up to \$50,000 (our approximate annual draw) from the Endowment in the current fiscal year, for use next year should major capital repairs exceed next year's allowable annual draw.

At the SEPTEMBER 2015 meeting it was suggested that the Corresponding Secretary be notified of all member deaths, Tinka Dewey was recognized for her contribution of repairs to the lunch room chairs, it was decided to launch a docent training program, headed by Alice Beckwith and Lisa Churchville, opening the house for a Providence Preservation Society event was approved, and an Action Items section was added to Board minutes to facilitate accomplishing tasks. Membership was reported at 428 (but needs verification).

In OCTOBER 2015, The Board unanimously approved the 2015-201 Strategic Plan developed at the 9/23/15 Strategic Planning Meeting held offsite at the Dunes Club; with the amendments that have been incorporated to date, the Holiday Party was moved from a Monday night to a Thursday night in hopes of better attendance, a motion was unanimously approved "that capital/fixed asset expenses, including the Searle & Searle landscaping fee, the future costs of the landscape [site renovation] project, the new security system, the permanent addition of a table and shelves in the basket studio, and future similar expenses be paid for out of the Endowment Fund. The policy stated in the handbook: the Endowment Fund...to support the maintenance and improvement of the club's physical properties. That other large capital/fixed asset expenses, including the replacement of the waste pipe, repair of the corroded pipe and boiler feed, ceiling of the weaving studio, be paid for out of the General Fund. The policy stated in the handbook: the General Fund is monies set aside for major unforeseen emergencies and used to offset operating expenses of the Club. Minor repairs will be paid for out of operating expenses." It was agreed that the monthly Treasurer's Report rather than the club's 990 form should go on the website (for members only) and a motion was unanimously approved to accept the following Nominating Committee members: Marilyn Shealey, Mitzi Berkelhammer, Jean Cole, Margie Edwards, and Linda Homonoff. Sally Whittin made a plea for us to promote the classic crafts that may be falling out of favor, e.g., Peggy Rodgers' tole work. Keeping them appreciated is part of our mission.

At the NOVEMBER meeting it was unanimously approved to participate in Gallery Night commencing March, 2016; Barbara Crouchley, who spearheaded the new Membership Directory, explained its new features to the Board; we approved the use of the Club for the Plum Beach Garden Club holiday party on 12/13/16 with a donation of \$200. Updating the Club inventory is in the works by Alice Beckwith's committee. Membership after new applicants and resignations totals 420.

In DECEMBER 2015 all the dues have finally been collected. Six people resigned. The Strategic Plan was revised and approved to include the omitted Class Committee; although the Holiday Party only drew approximately 80, and after much discussion on whether to continue it, it was the sense of the Board that this was a long-standing tradition and important to maintain.

A motion put forth by Treasurer Trish Sylvester to amend the bylaws was unanimously approved as follows: Section 1, (d) Annual dues are due on or before May 31<sup>st</sup> of each year. Section 2. Any member who fails to pay annual dues within ninety (90) days of the date of the dues invoice, with due notice having been given by the Treasurer, shall automatically cease to be a member of the Club, unless the Executive Board, for satisfactory cause, extends the time for payment.

The bylaw changes require membership approval at a special meeting to be held in February. Policies in the handbook will also require revision once the bylaw changes are approved. Policy change do not require membership approval and can be made by the Executive Board. A motion to approve the following eight candidates was unanimously approved: Leslie Kellogg, Mary DiSandro, Suzanne Swanson, Amabelle Allen, Karen Davie, Stacy Emanuel, Donna Holmes, and Carla Cook. On 12/12/15, the first group of docents attended an informative training session. Celia and David Hilliard made a donation of the Peggy Grandmother doll to honor their dear friend, Margie Edwards.

At the JANUARY 2016 meeting a motion was made by Izzy Goff and unanimously approved to reinstate the silent auction at the Holiday Party and a motion by Nancy Moger to authorize a \$3,300 expenditure for a survey needed to finalize the Property Stabilization and Restoration Project was unanimously approved. A number of house repair emergencies occurred—water main, leak in library and damage to books, second floor toilets and subflooring. Sally Whitin is planning a panel discussion of the PS&RP to be held at a special meeting of the membership in February. The cost of the project is not at a level that requires membership approval, but the cost is significant and merits the understanding of the membership as to its scope. A motion made by the Membership Committee to change the October 31 new member proposal deadline to September 30 next year was unanimously approved. (The October date meant candidates aren't admitted until mid-December when the Club is closed, so signing up for winter classes is difficult.) A motion by Izzy Goff to authorize the living room chandelier globes and installation of dimmers, if possible, was approved. The cost is \$1200 for the replacement and installation of the globes.

During FEBRUARY 2016 we had both a board meeting and a Special Meeting of the membership. During the board meeting, Melissa Powers gave an excellent overview of grant-writing. She is leading the effort to secure grant funding for our Property Stabilization and Restoration Project and indicates that there is grant money available for interior projects such as our chandelier globe replacements. Two new members were accepted, Paula Champa and Joan Bartram. Membership stands at 419. A woodworking text signed by Julia Lippitt Mauran, 1894, was found in the library! Trish Poirrier reported that Rico Santi will replace the globes and update wiring in the Burton Room and the dining room, but he suggested that a licensed electrician install the dimmers. At the Special Meeting of the membership held on

2/25/16 the amendment to the bylaws referenced in the December overview was approved by the membership. Additionally, Sally Whiting, Garden chair, prepared a presentation of the Property Stabilization and Restoration Project (PS&RP) for the membership. She clearly articulated that the Truman Beckwith House is one of Providence's most significant architectural treasures and why the ongoing preservation and maintenance of the property is our responsibility. A panel comprised of Colgate Searle, Corrie deBoer, and Melissa Bagga, the professional team charged with planning the work, reviewed in detail the safety, accessibility and erosion problems that need to be addressed in the PS&RP. Melissa Powers presented the process and sources of grant money available to obtain the approximately \$200,000 that will be required to complete all phases of the project. Treasurer Trish Sylvester assured members that no assessment will be required of the membership and that the endowment was created for just his type of project. Nonetheless, grants will be vigorously pursued.

At the MARCH 2016 meeting it was reported that the site survey for the PS&RP would be done within a week. A motion was made and approved to have Rico Santi obtain new globes for the dining room and the Burton Room. The total restoration of the chandeliers was discussed, but the cost of \$5,000 merits looking at grants. Mr. Santi will provide a formal estimate for this purpose. Gallery Night attendance and participation from members has been positive. Alice Beckwith suggested decommissioning the wood stove in the library to free up space in that room and a draft proposal of the 2016-17 budget was reviewed. It was noted that we continue to experience students walking on the roof over the art studios.

During the APRIL 2016 meeting, Jozy Mainelli reported that personnel evaluations were completed and raises approved, we unanimously approved the 2016-2017 budget of \$254,010 in revenues and \$253,864 in expenses, Melissa Powers reported that grant applications have been prepared by members and staff, but they can't be submitted until bids are out and a contractor and budget have been determined. Winter and spring class enrollments were up, but the Club is underutilized on Mondays and Tuesdays. We will be managing this to ensure that parking and kitchen revenues are not impacted. The budget is on track and the endowment is again above \$1 million. Unfortunately, some paints, a Nantucket basket and lights appear to have been stolen. The membership was notified and warned to be vigilant. It was suggested that we have more places to lock items up. Membership stands at 413.

In MAY 2016 Trish Sylvester reported that \$50,000 in dues had been received to date and it appears as though the new bylaw requirement has accelerated the collection of dues in a timely fashion. Member concerns about the furnishing and use of the Burton Room were considered. These concerns will be addressed at the Annual Meeting round table discussions and possibly through a survey of the entire membership. Margie Edwards presented an overview of the General and Endowment funds and performance reports made available. A motion was made and then tabled to develop a procedure for recording the details of deposits and withdrawals to our funds. This record should be made readily available with other financial reports that are maintained by the Finance Committee and Office Manager. An RFP to other investment firms is under consideration for next year in prudence. Alice Beckwith has removed all of the books from the library to ready the room for repairs this summer. She as Fire Marshall, is educating the membership on fire safety on a class by class basis. We have met with

the Providence Art Club to discuss participating in an exhibit of 1870-1900 RI women artists in March 2017. Sally Whitin suggested honoring Peggy Rodgers who is retiring after 22 years of teaching. She will continue as Faculty Emerita which would make her a courtesy, non-dues-paying member (category already exists). A motion was made and approved to give Peggy Rodgers this designation.

The JUNE 2016 Board Meeting and 112<sup>th</sup> Annual Meeting will be held June 17 at the Providence Art Club, with a luncheon for the membership held between the two meetings. An addendum will be attached to this report following the June Board Meeting and the Annual Meeting.

Respectfully submitted,

Nancy Moger

President



## **The Handicraft Club**

### **2016 Annual Meeting – 1<sup>st</sup> VP Report**

The 1<sup>st</sup> Vice President is responsible for the development of the strategic plan, and is also the Chair of the Personnel Committee.

#### **Strategic Plan**

The 2015-2016 year kicked off with a very productive strategic planning process at the September Board retreat. To develop the Strategic Plan, we focused on three strategic priorities:

- To increase ways for Members and the greater community to enjoy the Club;
- To increase member involvement and promote leadership development; and
- To enhance awareness of the Club's mission and priorities.

Each Committee Chair identified key areas in which to support these priorities, particularly using feedback from the 2015 Annual Meeting roundtable discussions to formulate their specific goals for this year and next.

Some of the highlights included:

- The newly-created Outreach Committee plunged into promoting awareness and greater community (member and non-member) use of the Club. Through our involvement in such activities as "Gallery Night" in Providence, we not only increased our visibility but also helped to make sure we meet our ideal of being open to the public a minimum of 12 days (necessary for many grant opportunities). Outreach and House are also exploring how we might enhance the class and non-classroom experience for members' use of the Club.
- The Garden Committee spearheaded a major restoration project for the Club's structural foundation and property, which will not only ensure the safety and accessibility of our facility but also allow for a more usable outside space.
- Each of our Board Committee Chairs has reached out to members to increase their roster to a minimum of four persons on each committee.
- To help support member involvement and use of the Club, the Membership Committee added a special orientation program for new members.
- The History/Archives/Library Committee developed a Club docent program. We now have seven (7) volunteers who have gone through Alice Beckwith's rigorous training program as Club docents! This is particularly important now that we are open to the public more often.

#### **Personnel Committee**

Nancy Moger, Margie Edwards, Kit Barnum and Fran Gammel-Roach joined the Committee efforts this year to conduct the annual performance reviews for our three staff persons, Jackie Hicks, Henry Leite

and Rebecca Siemering. This year the Committee took the time to thoroughly take a look at each position description and title for its relevance and accuracy, and redrafted each accordingly and in a more consistent and professional manner. In addition, the Committee developed a more formal process for each review, using objective, consistent worksheets for each of the committee's discussions regarding performance, and then at our April review meetings, presented each staff person with a summary sheet of their review. Each review summary sheet was signed and dated by the Board President and the staff person and is filed, along with each signed and dated position description, in the Personnel files.

Respectfully Submitted,

Jozy Mainelli

1<sup>st</sup> Vice President

**SECOND VP REPORT  
MAY BOARD MEETING/ANNUAL MEETING  
MAY 7, 2016**

**HOLIDAY PARTY**

This year's Holiday Party was held on Thursday, December 10<sup>th</sup>. We had hoped that Thursday might bring higher attendance rather than the traditional Monday, but this change did not appear to make a significant difference as there were 86 people there, compared to 80 the previous year.

Rebecca designed a beautiful invitation which Jackie prepared for mailing. Jean Gorham bought some new decorations and Sally Whitin together with many others did a wonderful job decorating the house. The food was catered by Tom's Market and Dennis Brown performed the bartender's duties.

We had wonderful Christmas Crackers and many small presents and favors. Henry kindly took down and put away all the decorations.

The revenue from the sale of tickets was \$3890, slightly higher than the previous year, but our expenses were also higher than the prior year. The House Chairman agreed to pay for decorations out of the house budget but this still left us with a loss of \$728.

**PREVIEW PARTY**

The raffle prizes were displayed prior to the party and were won as follows:

Izzy Goff's Florida house for a week - by Jane Taylor  
Lunch for six at a Newport club from Jean Gorham – by Beth Bullock  
Six bottles of Spanish red wine from Harry McVickar – by Kay Lisle  
“Living Newport” from Bettie Pardee – by Kit Barnum

The party was held on Monday, May 23<sup>rd</sup> with about 100 people attending. Dennis, our usual bartender was unable to work that day but he sent an excellent crew and Jackie provided three very good waitresses. The delicious food was prepared and brought by our members. The net profit from the party was \$6200.

The beautiful items created and loaned by our membership were arranged a few days before the party by Rhea Brooks, Jozy Mainelli, Judith Wilson, Jay Connelly and Melissa Powers. Sharleen Bowen labeled each piece, writing in her unique calligraphy. Sally Whitin provided plants which enhanced the garden.

Respectfully Submitted,

Juliet McVickar  
Second Vice President



Handicraft Club - Corresponding Secretary's Report - Annual Meeting, June 17<sup>th</sup>, 2016

Handicraft Club – Corresponding Secretary's Log – 2015 – 2016

July – August, 2015

Thank you letter to Gretchen Viall for \$1,000 donation

Condolence letter to Anne Harris for the death of her husband, Ben

Condolence letter to Jozy Mainelli for the death of her mother-in-law

Condolence letter to teacher Chris Staples for the death of her mother

Condolence letter to Trish Sylvester for the death of her husband

Condolence letter to Ruth Fain for the death of her mother-in-law and longtime member Rosalie Fain

Condolence letter to Ann Page on the death of her mother, Joy Wolff

October, 2015

Condolence note to Ethel Carey for the death of her husband, Francis

November, 2015

Condolence note to teacher Kathy Weber for the death of her mother

Condolence note to teacher Donele Monte for the death of her mother

December, 2015

Condolence note to Liza McCahan for death of her father-in-law

Condolence notes to Joshua and Andrew Ott in memory of their mother, Anne Ott

Condolence note to Lydia Chambers Stutnick in memory of her mother, Nancy Chambers, former member

January, 2016

Condolence note to Deb Del Sesto, former member, on the death of her husband, Ronald

Condolence note to Frederick Thurber, Peter Thurber, and Elizabeth Thurber on the death of their mother, Kay Thurber, former member

Condolence note to Virginia Mead, member and decoupage teacher, on the death of her husband, Dick

February, 2016

Condolence note to Rebecca Siemering on the death of her father-in-law

Condolence note to Barbara Rosenbaum on the death of her husband, Paul Levitt

March, 2016 –

Condolence note to Gretchen Viall on the death of her husband, Billy Viall

Good news – there were no deaths in April or May!!!

June, 2016

Condolence note sent to Liza and Tim McCahan on the death of his mother, former member Nancy McCahan

This was a busy year for condolence notes. My stationery supply is exhausted. I will need new supplies for the coming year.

Raya Goff, Corresponding Secretary

The Handicraft Club

Proposed Slate of Officers 2016-2017

President:	Nancy Moger
1 <sup>st</sup> Vice-President	Jozy Mainelli
2 <sup>nd</sup> Vice-President	Smudge McVickar
Corresponding Secretary	Raya Goff
Recording Secretary	Judy Wilson
Treasurer	Sara Carcieri
Assistant Treasurer	Kem O'Sullivan
Ex-Officio President	Margie Edwards
Elected Committee members	
Finance Committee	Melissa Powers
Investment Committee	Mary Small

## EXECUTIVE BOARD

2016-2017

### Officers:

President	Nancy Moger
1 <sup>st</sup> Vice President	Jozy Mainelli
2 <sup>nd</sup> Vice President	Smudge McVickar
Recording Secretary	Judy Wilson
Treasurer	Sara Carcieri
Assistant Treasurer	Kem O'Sullivan
Corresponding Secretary	Raya Goff

### Committee Chairs:

Archives, Library, Historian	Alice Beckwith
Class	Melissa Powers
Finance	Sara Carcieri
Garden	Sally Whitin
House	Kit Barnum
Investments	Margie Edwards
Membership	Izzy Goff and Sallie Barker
Nominating	Marilyn Shealey
Outreach	Jen Auber
Parliamentarian	Sharleen Bowen

Personnel	Jozy Mainelli
Societies	Rhea Brooks and Fran Gammell-Roach
Strategic Planning	Jozy Mainelli
Tynietoy Heritage	Margaret Lederer

## Outreach Report for Annual Meeting June 17, 2016

Welcome and thank you for joining us for the Handicraft Club Annual meeting. I am Jennifer Auber, Chair of the Outreach Committee.

Outreach is a newly formed committee that is responsible for working with other agencies and local institutions in order to broaden the scope of Handicraft activities and partnerships.

One of the Club's strategic priorities for 2015-2016 was to "Increase ways for members and the greater community to enjoy the Club." We, as the Outreach Committee brainstormed ideas around Outreach, vet out the best scenarios, presented those scenarios to the Board and ultimately implemented 3 partnership programs.

First, we joined Gallery Night Providence. Gallery Night is a free introduction to Providence's exciting art scene. On the third Thursday of the month, March through November nineteen "art spots" open their doors to the public. This year the Handicraft Club committed to 6 Thursdays and successfully participated in 3 thus far welcoming around 60-70 members of the public into our house. We will reopen our doors in the months of September, October and December.

Alice Beckwith, Lisa Churchville, Jackie Hicks and I have worked together on this partnership by coordinating dozens of docents that beautifully describe all of the history of our house to Gallery Night participants as well as room monitors that support the docents and keep an eye on and answer questions of the guests.

We have had wonderful participation and interest in our historic house and the Gallery goers have been respectful and genuinely interested in learning more about who we are, our history, and what we do. It has also been an opportunity for our students and teachers to exhibit their work and counts towards our goal of having the Club open at least 12 days to the public each year in order to fulfill our Non-Profit Status.

Second, we worked with the Program Committee and Trish Porrier on a wonderful tour of the Providence Steel Yard and lunch following. The tour was well attended by 30 members and their families and our guides took us through the entire facility from the homemade shipping container wood burning kiln to the Weld To Work program and finally to the pottery studio. The entire operation was quite impressive and many of the members that attended have shown interest in partnering with The Steel Yard on pottery and welding classes for our members.

Third, we have been working with the House Committee on a plan to create a comfortable space within our Club where members can gather for meetings, to chat, hold a book group or enjoy each other's company over a cup of tea. We hope to get your feedback on this idea during the Annual Meeting. Kit Barnum will have a rough plan of our ideas and we welcome your input.

Now looking to the future.

We have approved the Plum Beach Garden Club's use of the Handicraft Club for their holiday party on December 13, 2016. Member Martha Parks will sponsor the event.

We are talking with the Providence Art Club about an event and exhibit celebrating their place in the emergence of women artists in America. We are exploring how some of the Handicraft Club founders and first members played a role in this movement and how we can partner with them during this celebration to take place in the spring of 2017.

Another idea that we will begin working on is the celebration of the 100<sup>th</sup> anniversary of the passing of the 19<sup>th</sup> Amendment of the US Constitution for a women's right to vote on May 19, 1919. Sally Whiten and I look forward to working together and with our members to commemorate this historic day.

We the Outreach Committee will continue to work together to find partnership ideas within our local community. We always welcome any ideas that our members may have and any connections that they would like us to pursue. Outreach is always looking for additional members to help us with ways to engage our members through events and alliances that will help us in our Non-Profit Status goal of opening our doors at least 12 days a year to the public in order to receive funding through grants.

Thank you.

Respectfully submitted,

Jennifer Auber  
Outreach Chair

Class Chair Annual Report  
June 15, 2016

Fall Numbers	Fall 15	Fall 14	Change	% change
Number of registrations	368	356	+12	+ 3%
Number of Students	199	207	- 8	- 1%

Winter Numbers	Winter 16	Winter 15	Change	% change
Number of registrations	236	211	+25	+12%
Number of Students	140	142	- 2	- 1%

Spring Numbers	Spring 16	Spring 15	Change	% change
Number of registrations	241	216	+25	+12%
Number of Students	152	149	+ 3	+ 2%

More short-term courses and 4 week options in the winter drove up the number of registrations while the student population was stable.

This year several teachers retired including Peggy Rodgers; Chris Pratt and Richard Harrington retired prior to fall classes. Kathy Weber is taking a break for the fall of 2016. We brought in some new teachers: Margaret Owen's watercolor class was very popular and Anastasia Azure classes were well attended. For the fall, we have brought in Kathy Hodge for Tempura and Elaine Ducharme who will do painted floor cloths and beginning drawing. Margie Edwards and Melissa Powers are continuing to look for a decorative arts instructor

There will be a variety of new classes for the fall 2016 session including Tai Chi! We are also looking into off site classes in ceramics and printing. Stay tuned for other exciting offerings.

Thank you.

Class Committee: Lisa Churchville (co-chair), Helene Shapiro (co-chair), Izzy Goff, Bobbie Binder

## **Membership-Annual Report 2016**

June 11, 2016

This year was a busy year for membership.

In the fall the membership book was updated and reprinted by Membership Committee member, Barbara Van Sciver. It arrived at the Club for distribution by the beginning of October.

This year potential new members could be proposed to the Club on three dates Oct 31, Dec 31, and May 31. This new system worked well and was easier for the membership committee than proposing monthly new members. We are considering moving the Dec. deadline to Dec. 1st to give us enough time to post potential new members so they can be notified before the beginning of winter term.

We also held new member lunches which were well attended as well as an informative-friendly way to orient and get to know new members.

Once again Sara Carcieri and Ann Costantino lead a new member open house during the Spring Preview. Our Spring Preview is always an impressive time to show off our Club and our members' work. This year we had 7 new potential members and all have applied for membership.

Sadly, we will be losing two of our committee. Sara will be moving on to head the Finance/Treasury Committee and Ann feels she wants to do other things. Both valuable, capable members, they will definitely be missed. Consequently, we are looking for new committee members to train. If you have any ideas, please call Sallie or Izzy.

We plan to continue to coordinate the Membership Book; to review and report on new member applications, to offer new member lunches, to create a potential new member open house in the spring and, of course, answer the millions of calls and questions we get from our membership..

### **The annual member statistics are as follows:**

Oct.31, 2015: 8 new members were accepted: 7 accepted, 1 declined; 5 resignations, 1 reinstatement- Total of 420 members

Dec. 31, 2015: 2 new members were accepted. Total members: 422

May 31, 2016: 7 new members accepted, 1 reinstatement, 2 leave of absences, 9 resignations.

Over 2015-2016 we accepted: 17 new members, 15 resignations, and 2 reinstatements.

As of June 1, 2016: The Handicraft Club has a total of 421 total members, 3 emeritus members: Judy Swan, Beverly Baar, Ruth Neville.

**Dear Handicraft Club Members,**

Article VIII of our bylaws describes our 2 investment funds, our Endowment (to maintain and improve the Club's physical properties) and the General Fund (used for unforeseen emergencies and operating expenses). The Endowment is invested more aggressively because it has a long horizon. The General Fund contains more conservative investments, as its funds may be required quickly.

Further, Article VIII lays out the work of the investment committee. This year it was chaired by Margie Edwards, and included Mary Small (elected member); Treasurer, Trish Sylvester; Assistant Treasurer, Shirley Hardison; Pat Ley and Gail Ginnetty, both financial professionals. President Nancy Moger served as ex-officio.

The committee met 3 times (since July 1) with our financial advisors, Newman Dignan Sheerar. NDS was selected 10 years ago by our Finance Committee, (led by then Finance Chairman, Pat Ley) before our bylaw change which created an Investment Committee.

We determined , along with NDS, a new target asset allocation for both funds. We also requested that NDS give us benchmarks against which to measure the growth of our funds. And we finally agreed on all of the benchmarks.

During 2015, NDS was wise to lower its holdings in oil. Although we were slightly down for the calendar year in both accounts, we were up for the last quarter of 2015.

Here are some numbers:

	12/31/14.	9/30/15	12/31/15.	3/31/16.	4/30/16
Endowment	\$1,028,297.	\$987,114.	\$1,008, 843.	\$1,018, 649.	1,014,609
General.	\$328,833.	\$315,489.	\$ 325,535.	\$325, 274.	326,174

I am providing you with the attached figures from the inception of our relationship with NDS, 12/31/04 through 4/30/16. Please see attachment for each account, related to benchmarks.

Next steps for the Investment Committee: we will meet with NDS in the summer to review our fiscal year end (6/30/16) results.

As part of our fiduciary responsibilities, as a committee we will be discussing doing an RFP to get proposals from other investment management firms in 2016-17,not with the idea of displeasure, but with an eye to prudence, as expected in our bylaws.

I welcome your questions.

Respectfully submitted,

Margaretta L.Edwards

Chair , Handicraft Club investment Committee

THE HANDICRAFT CLUB  
ANNUAL REPORT OF THE HOUSE COMMITTEE

**BASKET ROOM**

A new table was built to the specifications of the Basket teacher.  
The closet was fitted with shelves for additional storage of supplies and projects.

**DECORATIVE PAINTING STUDIO**

A new toilet was installed that has a more efficient flush and a “comfort height” feature.

**OFFICE**

A new television security system with a buzzer entry was installed with a monitor for Rebecca’s office as well as a monitor for Jackie, the Steward.

**COAT ROOM**

The ceiling was repaired as well as the beams reinforced due to a hole in the soil line from the second floor toilets which had been leaking into the ceiling. The second floor toilets were replaced. (For more detail see Jan. 2016 report)

**BASEMENT STUDIO**

The sink in the Basement Studio was replaced with a stainless steel sink with a drainboard.

**EXTERIOR**

The handrail and fence as you come up the walk were painted and the sections of the wood cap that had rotted were replaced.

The Main Water Line to the house broke about 2 feet out from the house and will need to be replaced this summer. A temporary patch was put on which held out through the winter.

**LIBRARY**

There was a leak that ruined several books. This was corrected but the ceiling had to be pulled down in one area. It exposed hay which is in the rest of the ceiling and will be removed this summer and the ceiling replaced.

**DOUBLE PARLOR**

New period appropriate globes were put on the chandeliers after an evaluation by and antique dealer from Newport.

Respectfully submitted,  
Kit Barnum  
House Chairman

## Garden Report-Annual Meeting 2016

Now usually the garden report is a ramble through the calendar year. There's a short burst of activity in the fall followed by a period of hibernation during the winter months and then a second burst of activity in the spring. But this year is different. No new plants no new trees or shrubs, in fact a suspension of all maintenance in preparation for the Handicraft Club's "Big Dig" or the "Property Stabilization and Restoration Project" as it is officially known

So at a meeting this winter the board told me that because the restoration and remediation project on the HC property was so large that I would have to present it to the membership in order to insure that everyone would have the opportunity to learn about it. Walking home after the meeting I went into a general panic not fully knowing the scope of the project from a professional perspective, or how to field questions from curious members, or how we were going to pay for it, or how long it would take and what were the benefits. I was ready to pass on the chairmanship to some unsuspecting member, maybe she could more confidently deal with a daunting amount of information and a raucous group of concerned women. And then I had an epiphany! I could bring the talent, and the money people together for a panel discussion. I could give the reasons for stewardship of an historical building and introduce the team. Each of them could present their piece of the project and answer questions. We could extend the discussions with tea and cookies at the end...And that! is exactly what we did. It was a successful event well attended... and documented for non-attendees in the Handy Notes. If you missed the discussion you can still read about the project in the notes or email/or call me and I would be happy to walk you through the plan. I will be in PVD or close by all summer long.

Now as many of you know we had a terrible leak from an old water pipe that connects our building to the city water main. This extensive repair overlaps with the proposed site project. It is our hope and our goal to mesh these two projects together so as not to duplicate or damage ongoing work and existing materials. The cost for this project is steep. The entire project which covers all of the property including the city sidewalk will cost between \$200 and \$300,000. We are breaking the project down into phases. If we are able to begin this summer the member's walkway, the adjacent terrace, the area to the left of the member's walkway and the sidewalk will all be addressed. To say this is a complicated project is an understatement, it is extensive and expensive and necessary. Some of the needed funds will come from the endowment which was set up specifically to cover maintenance and repairs of the building, some of it will come from grants, and generous gifts of any amount from members will always be greatly appreciated. I will be meeting with the architects and the contractor as work proceeds in the coming months hopefully completing this phase before classes begin in September.

Timing is tight, permits need to be applied for, grant applications need to be submitted where possible and contractors with busy schedules need to make time for our project.

It will be a busy summer if work commences, full of well laid plans as well as possible unknown problems. The work is essential to the stability of the building, the safety of the members and the general esthetic of the building at the corner of College and Benefit, Our Handicraft Club.

The board that you see here today is an incredibly conscientious and thoughtful body. I would recommend to any of you here to join a committee or volunteer for a chair position if you have never done so before. If that is not convenient or too overwhelming please come to a meeting to observe. You will be amazed at how much care each board member takes to preserve the goals of this organization and to make sure that the members expectations are met and that their grievances are heard. I have learned so much since becoming garden chair it has made me a better member, more thankful that we have such a club, and more eager to make our club as good as "SHE" can be for all of "HER" members now and for future generations to come.

Thank you, Respectfully submitted

Sally Whitin

## **Giving Societies Annual Report – June 2016**

The Societies held their annual ‘thank you’ luncheon at the Art Club in October. Moving the date from June to October was successful and we will continue to schedule this in the fall. The annual solicitation letter was sent out in November and this year the Club has 6 new members of the Truman Beckwith Circle (Sara Carcieri, Izzy Goff, Ann Holmes, Sally Ledbetter, Susan Tash and Fran Gammell-Roach). These donors were gratefully thanked with both a personal note from the Giving Societies and an official letter from the Club for tax purposes. Unfortunately, we have no new members of the Julie Lippitt Mauran Society (planned giving) this year.

The Giving Societies donor list which is posted at the Club is being updated with the additions. We will be investigating strategies to further publicize the 2 Societies and encourage other members to join. These donations and planned giving bequests support the Endowment of our wonderful Club and will help secure it’s future.

Respectfully submitted,

Rhea Brooks

Fran Gammell-Roach

Archives, History, Library Fire Safety Committee Report

Handicraft Club Annual Meeting

June 17, 2016

Providence Art Club

The Archives, History, Library Fire Safety Committee is now fully active and members are Julie Boch, Merry Howe, Susan Tash, and April Taylor with Alice Beckwith as Chair.

**Archives:** activities this year focused on the inventory of decorative arts objects in the Club House and a second inventory listing all materials in the eighteen folders of Tynietoy documents given to the Rhode Island School of Design by the Handicraft Club. The Tynietoy inventory is now being readied for mounting on line. Handicraft Club members and others will be able to search the Tynietoy inventory on line and use the documents at the RISD Library. Our Club House inventory is almost finished.

**History:** seven Docents were trained and participated in March, April and May Gallery Nights. The docents are Lisa Churchville, Shirley Hardison, Patricia Poirrier, Patricia Sylvester, April Taylor, and Judy Wilson. Alice Beckwith created a Docent Script and Short Notes (Judith Wilson created the short notes for the Burton Room). New Docent books describe the down stairs rooms including the Burton room, Double Parlor (Wall Paper Room), Dining Room (Garden Tea Room), Old Kitchen, and Doll House Room. The position of Room Monitor was created and defined as a Club member who watches over the Room while a Docent speaks. Room Monitors were gathered from the History/Library/Archives Committee and the class groups being featured on Gallery Nights i.e. rug hooking for April 21 and painting, drawing and needlepoint for May 19. Jen Auber and Alice Beckwith created digital signup sheets and twenty Club members plus our House Manager Jackie Hicks made these evening events very successful. Over one hundred members of the Rhode Island Community were introduced to our Club. This project is now ready to be fully taken over by the Out Reach Committee so that the AHLF Committee can get back to working on the Archives, History Library, and Fire Safety projects.

**Library:** Merry Howe, Susan Tash, and Alice Beckwith boxed up the Library books to prepare for summer repair work in the Library. Repair work is needed due to the flood that occurred in the Library this past winter when a heating pipe overflowed from the second floor.

**Fire Safety:** classes were visited to inform members about emergency exits and the location and use of fire extinguishers. Next year we plan to have fire drills.

Respectfully submitted,

Alice Beckwith, Chair

## Program's Annual Report 2015-2016

Program began its school year with a very successful event. Federico Santi, proprietor of the Drawing Room in Newport, facilitated Handicrafts version of Antique's Road Show. Members submitted a variety of items to be evaluated by Mr. Santi. In attendance were 45 members. Prior to Mr. Santi's talk, a delicious lunch was provided by our culinary teacher Mary Hughes. The program was very well received.

Program supported Nancy with the past President's brunch.

Earlier this year Program arranged a reception for our Maintenance Supervisor, Henry Leite. Henry became a United States citizen in 2015. We celebrated this great milestone by presenting Henry with an American flag that was flown over the United States Capitol building. Nancy read the citation that accompanied the flag, signed by President Obama. Henry was overwhelmed with emotion and enormously grateful for Handicraft's thoughtfulness.

Program partnered with Outreach for their May event at the Steel Yard, Providence. Program provided a box lunch after the event, at the club, for the 20 or so members who attended the Steel Yard.

Today's annual meeting at the Providence Art Club, has been arranged by Program.

Additionally, program facilitated the installation of new globes and fittings for the chandeliers in the club's living room, dining room and Burton room. When Federico Santi presented the October program, he indicated to me, that the globes on all of the chandeliers were not in keeping with the period and particular fixture. He has completed the installation of all the new fittings and new globes and the light fixtures are now in keeping with the period. It all looks wonderful and authentic.

In addition to the new fittings and new globes, Handicraft will pursue the possible restoration of said chandeliers. At some past time, the gilt finish was removed from these fixtures. Melissa Powers, indicated that grants are available for such restoration and this action will take place at a determined time.

Respectfully submitted,  
Patricia Poirrier,  
Program Chairperson  
June 11, 2016



**TYNIETOY HERITAGE COMMITTEE  
ANNUAL REPORT  
2015-2016**

This year we have been fortunate to receive year-to-date as of April 30, 2016 \$775 in revenue. We have received furniture donations from Marilyn Shealey and Ann Meehan. In addition, we have received a Peggity Grandmother doll (made by Tynietoy Company) that was given to the club in honor of Margie Edwards.

Our expenses year-to-date as of April 30, 2016 have been \$361.54

Our balance going into the 2016-2017 year, using the year-to-date amounts as of April 30, 2016 is \$413.46

Respectfully submitted,  
Margaret N. Lederer